

* Faculty and staff who are willing to use payroll deduction for parking payment during the 2006-07 school year may register for permits beginning Monday, April 24th. Public Safety will mail out permits before school begins.

* In order to register for a permit, please fill out a "Payroll Deduction & Parking Registration" form. You may find these forms at the CC Info Desk, Public Safety Dispatch, Human Resources, or through your department secretary beginning April 24th. Once completed, these forms may be returned to Public Safety at CB #78.

* The deadline for paper registration is Thursday, June 15th. After this date, we will require online registration. Online registration will be available August 15th and throughout the school year. A payroll deduction option will still be available, but will be part of the online process available August 15th.

* Fac/staff permit prices will stay the same next year: \$45 per month from September - April for full-time employees. For part-time rates, please see the payroll deduction form.

* Gateway Building construction will begin this summer. At that time, lot H (the main fac/staff lot) will close. Lots available to faculty and staff will be lots D, G, J, and L.

* Augsburg's complete parking rules and regulations may be found online on Augsburg's homepage. Follow the links: Administration, Security, Additional Information, and Parking Information.

* Please direct all parking questions to Public Safety Dispatch at 612-330-1717 or x1717. We are open 24/7 for your convenience. If you prefer e-mail, please direct questions to parking@augsborg.edu and we will respond as soon as possible.

Subject: Open General Use Times For Athletic Facilities
Submitter: Kristen L Kraft, Athletic Facilities Manager, Athletic Facilities

Message: The following are the open general use times of the athletic facilities for the Augsburg Community. Times and dates are subject to change.

Tuesday, April 18 to Friday, April 21

FITNESS CENTER

Tues. 4/18 6:00am ð 10:00pm
Wed. 4/19 6:00am ð 10:00pm
Thurs. 4/20 6:00am ð 10:00pm
Fri. 4/21 6:00am ð 10:00pm

OPEN GYM

Tues. 4/18 1:30pm ð 5:45pm North Court
Wed. 4/19 1:30pm - 9:45pm North Court
Thurs. 4/20 1:30pm ð 5:45pm North Court
Fri. 4/21 6:00pm ð 9:45pm North Court

OPEN HOCKEY ð Must have helmet

Tues. 4/18 11:00am ð 1:00pm Rink A
4/18 3:00pm ð 5:00pm Rink A
Wed. 4/19 11:00am ð 1:00pm Rink A
4/19 3:00pm ð 4:45pm Rink A
Thurs. 4/20 12:30pm ð 5:00pm Rink A
PLEASE NOTE CHANGE IN THURSDAY OPEN HOCKEY TIMES
Fri. 4/21 NO OPEN HOCKEY

OPEN FIGURE SKATING

Tues. 4/18 11:00am ð 1:00pm Rink B
Wed. 4/19 11:00am ð 1:00pm Rink B
Thurs. 4/20 11:00am ð 1:00pm Rink B
Fri. 4/21 11:00am ð 1:00pm Rink B

Subject: Enrollment Center Closing Early Friday, April 21st
Submitter: Shana Erickson, Assistant Director, Student Financial Services, Enrollment Center

Message: The Enrollment Center will be closing at 3 p.m. on Friday, April 21st for the Faculty and Staff Farewell Reception for President Frame.

Subject: Summer Research Due Date Extended: 4/21
Submitter: Theresa L Martin, Administrative Assistant, Center for Teaching and Learning

Message:

The application deadline has been extended to April 21 and the eligibility guidelines have been revised for Summer Research proposals. You may apply if you are in your first year of employment at Augsburg or if you received an award last year, Summer 2005. Other criteria are:

SELECTION CRITERIA:

Quality Criteria. Preference will be given to proposals that show evidence of thorough preparation and that meet the following criteria:

- Clear statement of realistic goals and objectives
- Appropriate and detailed project method/plan for achieving the goals and objectives
- Explanation of advance preparation and planning
- Clear description of the project's assessment
- Detailed timeline and budget

Other Criteria. Additional criteria that may influence the Committee's decision include:

- Use of language and terminology that are clear to non-experts