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Immediate Office Help Needed

SUBMITTED BY **SANDY E TILTON, EMPLOYER RELATIONS SPECIALIST, STROMMEN CAREER AND INTERNSHIP CENTER**

Winkley is a medical provider of orthotics and prosthetics and our office hours are from 8:00 to 4:30, M-F.

The office is located at 910 East 26th Street #323, Minneapolis MN 55404. The position involves making patient appointments, checking in patients as they arrive, answering phones, verifying insurance and other office duties.

We are looking for the person to work approximately 4 hours a day with a minimum of 3 days per week. Positions requires good customer service skills, works well with others, good keyboarding and computer skills, reliable with good work ethic and flexible work hours. The pay would be approximately \$13-14 per hour. I am not sure how long the work would last because one of our employees is going through cancer treatment but at least 60 days and possibly the rest of the school year.

Applicants should contact me via email with a resume @ thubers@winkley.com

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Winter Break and Spring Abroad Deadline: Oct 1.

SUBMITTED BY **LEAH SPINOSADE VEGA, DIRECTOR, AUGSBURG ABROAD, INTERNATIONAL PROGRAMS**

Steps to study abroad...

1. Attend a Group Advising Meeting.

Group Advising Meetings are held DAILY in the Study Abroad Library in Murphy Place. You'll find out about finances, academics, and how to research programs around the world. See schedule below.

2. Choose a program

Choose from quality Augsburg College programs and many affiliated programs. There are over 300 programs available in over 80 different countries.

3. Apply by the deadline.

OCTOBER 1st Spring Semester & Faculty-led Winter Break Programs

February 1st Faculty-led Summer/Spring WEC programs

March 1st Fall Semester, Academic Year & non-Augsburg Summer

-----Advising Hours-----

Monday

3:00 PM

Tuesday

9:00 AM

4:00 PM

Wednesday

10:00 AM

3:00 pm (for OGE Central America, Mexico & Namibia)

Thursday

9:00 AM

3:00 pm (for Faculty-led programs in Winter Break & Summer)

Friday

11:00 AM

2:30 PM

+ Evening hours by appointment for Weekend College students.

questions? abroad@augsborg.edu www.augsburg.edu/augsburgabroad/

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Event Announcements

Tai Chi Practice Session TODAY

SUBMITTED BY **DIANE R GLORVIGEN, ACFL PROGRAM COORDINATOR, AUGSBURG CENTER FOR FAITH AND LEARNING**

A small group of staff and faculty practice Tai Chi every Wednesday from 4:30 - 5:30 PM. Tai chi is beneficial for balance, flexibility, strength, and circulation. There is no cost to participate, and beginners are welcome. If you are interested, please join us!

Tai Chi practice session

4:30 - 5:30 PM

Wednesday, Sept. 22

MARSHALL ROOM

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WRC and Feminist Collective Organizational Meeting

SUBMITTED BY **LUCRESHIA DENISE GRANT, STUDENT**

The Women's Resource Center and Feminist Collective what to do some GREAT things this year for Augsburg and to do this we want to hear from YOU!!!