

Topics include:
Course Building Shortcuts
Facilitate Student Success with Reports and Analytics
Design Effective Forum Discussions
Comprehensive Assessment with Gradebook
Student-Content Engagement and Accessibility Tips
Assignment Assessment Made Simpler - Rubrics and Marking Guides
Quizzes - The Answer Key
Moodle Course Content - Timing is Everything

Workshop schedule (to be announced) is the same both days. Come to both days to see it all!
Refreshments provided.

Don't want to wait for Huddle? Find help with Moodle everyday at the new Faculty Moodle Resource site:

<http://go.augsburg.edu/fmr>

For more information, contact Eric Strom at strom@augsb.org.

[Back to top](#)

General Announcements

Lane, Lee, and Trelstad Porter receive Auggie Pride

SUBMITTED BY **MARK CHAMBERLAIN, PRODUCTION MANAGER, MARKETING AND COMMUNICATION**

Please join the Staff Senate in congratulating the three recipients of the Auggie Pride Award for the month of November.

Melodie Lane, athletics administrative assistant

Nomination: "Her enthusiasm to collect valuable data stems from her desire for 100 percent accurate reporting. She is bringing a new level of fiscal understanding to her division."

Melissa Lee, assistant athletic director/assistant softball coach

Nomination: "Mel is an assistant softball coach here along with running the women's locker-room equipment cage for years, coordinating all the women's teams laundry and uniform care, plus she chairs the athletic academic support department. This fall Mel stepped into a new role as an assistant athletic director and took on many more duties while still helping with the transition of her previous duties. There are many days where many of us in the athletics department essentially "got to Mel" when we need something done right away, or need help with something we don't know. She works tirelessly for us and definitely is worthy of recognition for how much she does. She goes far above and beyond what is required of her and we owe her our sanity! Please consider recognizing Mel as she is truly a class act and makes me proud to work in this department!"

James Trelstad Porter, director of International Student and Scholar Services

Nomination: "I work with and see Jim on a daily basis. He is an individual who Augsburg is very fortunate to have. He strives to make Augsburg College the best place it possibly can be for both international and domestic students. In transition and challenging times, he continues to be the positive energy, having faith that all will work out."

The Auggie Pride Incentive Program comes out of Staff Senate's desire to recognize outstanding staff on a more regular basis (monthly), and tap the collective mind power for great ideas. If you would like to nominate someone or have a suggestion, please go to inside.augsburg.edu/staffsenate or email staffsenate@augsb.org.

[Back to top](#)

Daily A-mail Schedule

SUBMITTED BY **LAURA SWANSON, INTEGRATED COMMUNICATION SPECIALIST, MARKETING AND COMMUNICATION**

The Daily A-mail will be on hiatus Tuesday, Dec. 24, and Wednesday, Dec. 25, to accommodate the Christmas holiday. Publication will resume Thursday, Dec. 26.

The Daily A-mail also will not be distributed on Wednesday, Jan. 1, due to the New Year holiday. Submit announcements, kudos, event promotions, or other messages to A-mail after 12 p.m. on January 1 for distribution on January 2. Submissions made prior to noon on January 1 may not successfully transfer to the A-mail archive for 2014.

Send questions or concerns via email to a-mail-corrections@augsb.org. Thank you.

[Back to top](#)

Event Announcements

GHS (Chemicals Handling) Training - January 8

SUBMITTED BY **EMILY WILES, HUMAN RESOURCES ASSISTANT, HUMAN RESOURCES**

The Department of Public Safety is hosting four mandatory training sessions on Wednesday, January 8, 2014 for anyone who is employed by Augsburg and may work with or around chemicals.

The new OSHA rulings substantially modified its Hazard Communication Standard (HCS) to conform to the United Nations' Globally Harmonized System of Classification and Labeling of Chemicals (GHS). The modifications to the HCS that will be covered during this training include:

- Revised criteria for classification of chemical hazards;
- Revised labeling provisions that include requirements for use of standardized signal words, pictograms, hazard statements, and precautionary statements;
- A specified format for safety data sheets;
- Related revisions to definitions of terms used in the standard; and
- Requirements for employee training on labels and safety data sheets

Training times will be at 8:00 am, 10:00 am, 2:00 pm, and 4:00 pm for two hour durations.

Location: Science 123

To sign up
- go to Human Resources' Moodle Page and